

**Louisiana State Board of Architectural Examiners**  
**Meeting Minutes**  
**June 21, 2019**  
**Washington, D.C.**

**Present:** Knox H. Tumlin, Secretary; Allen J. Bacque, Ronald B. Blich;  
J. David Brinson; Richard J. LeBlanc; Kevin J. Singh

**Not Present:** John Cardone, Chair

**Staff:** Katherine E. Hillegas, Executive Director; Tyson J. Ducote, Deputy Director

Tumlin welcomed everyone to the meeting and reviewed the agenda.

**Architects Selection Board**

Hillegas reviewed the list of applicants received who had expressed interest in serving on the 2019-2020 Architects Selection Board.

**Motion 1: Singh/Bacque:** To approve the following individuals for service on the 2019-2020 Architects Selection Board:

|            |                                   |
|------------|-----------------------------------|
| District 1 | Jill Maumus, New Orleans          |
| District 2 | Michael S. Hunley, Covington      |
| District 3 | Benjamin R. Bradford, Baton Rouge |
| District 4 | Brent M. Baumbach, Lafayette      |
| District 5 | David M. Abrams, Shreveport       |

**Passed. 6-0**

**LAC 46:1, §1101 – Registration and Information, §1105 – Certificates, and §1301 Renewal Procedure**

Hillegas presented a copy of proposed amendments to LAC 46:1, §1101 – Registration and Information, §1105 – Certificates, and §1301 Renewal Procedure which increase the registration, renewal, and delinquency fees for individual licensure, establish a fee for a replacement license, and remove reference to firm registration in the renewal procedure so that the subject sections are only addressing individual licensure. She noted that the Notice of Intent was published in the March 2019 issue of the *Louisiana Register* and that no comments had been received on the proposed changes.

She further reported that a summary report containing this information had been prepared and would be submitted to the legislative oversight committees as soon as the Occupational Licensing and Review Commission had given its approval. If approved, the next step would be to publish the rule changes in the *Louisiana Register*.

**Motion 2: Singh/LeBlanc:** To approve proposed amendments to LAC 46:1, §1101 – Registration and Information, §1105 – Certificates, and §1301 Renewal Procedure and publish in the *Louisiana Register* pending final approval by the Occupational Licensing and Review Commission. **Passed. 6-0.**

**Architecture and Education Research Fund**

Blitch and Singh reviewed applications received from three of the four NAAB accredited programs in Louisiana for the Architecture and Education Research Fund. They reminded the Board that the fund had been established to prepare students for future careers as architects by making awards to NAAB accredited schools in Louisiana. The parameters of the legislation (R.S. 37:144)(G)) specify that monies disbursed from the fund must be used for one or more of the following in order to improve architectural education and the licensure of student interns in the state of Louisiana:

1. Integration of practice and education in the NAAB degree program.
2. Implementation of a path to licensure resulting in an architectural license at the time of graduation from a NAAB – accredited professional degree program.
3. Facilitation of enrollment and completion of training requirements for the Architectural Experience Program (AXP) as administered by the National Council of Architectural Registration Boards (NCARB).
4. Assistance for students and licensure candidates in preparation for taking the Architectural Registration Exam (ARE).
5. Methods for raising awareness of the responsibilities of architects and of the ways that public health, safety, and welfare are impacted by architects.

The Board indicated that the applications received were well considered for the first round, and that there were opportunities to improve the communication of the intent behind the award to the schools as well as the application for future distributions.

**Motion 3: Tumlin/Brinson:** To distribute funds for the Architecture and Education Research Fund as follows:

- \$8,130 to Louisiana Tech University for a consultancy program wherein an expert structural engineering firm will serve as consultant to the comprehensive design studio.
- \$9,500 to University of Louisiana, Lafayette for a university community partnership that will assist a local non-profit in an adaptive reuse project for their masters level students.
- \$10,000 to Louisiana State University for the development and implementation of a Fabrication Collaborative Workshop and Symposium.

**Passed. 5-0-1**

**FY20 Budget**

**FY19 Budget**

Hillegas presented a draft budget for FY20 which included an assumption that proposed fee increases for individual licensees would be implemented in November 2019. She indicated that the budget had been prepared in a way that provides a justification for each line item and prepares a road map and goals with respect to projected revenues and expenditures.

Hillegas and Ducote were asked to leave the room.

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Hillegas and Ducote returned to the meeting. The Board reported that they accepted the 3% mandatory Civil Service increase for civil service employees and extended a 4% salary increase to the Deputy Director and the Executive Director.

There being no further business the meeting adjourned.

Respectfully submitted,

A solid black rectangular redaction box covering the signature of the Secretary.

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Knox Tumlin, Secretary